St. Ultan's School

Our Digital Learning Plan

2020-2023

1. Introduction
This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to meet the targets.

1.1 School Details:
- St. Ultan's School is a co-educational special school for pupils with Mild General Learning Disabilities. There are currently 120 pupils in the school between the ages of 4 and 18 years.
  The Staff of St Ultan's School currently comprises of an administrative principal, 13 class teachers, two specialist teachers (Home Economics and Resource) and 21 Special Needs Assistants (SNAs).

1.2 School Vision:
- The development of the whole person is the core philosophy that motivates and directs the work and vision of our school.The vision of our school community for digital learning is to realise the potential of digital technologies and to create learning experiences that enrich the pupils' learning and develop their transferable skills.
- We aim to enable students and teachers, in so far as is practical, to be confident and effective users of ICT.Teachers and pupils will have access to digital technologies to enhance their learning experiences. All staff will be encouraged to become reflective practitioners who identify their own strengths and areas of development, and then pursue relevant CPD opportunities.

1.3 Brief account of the use of digital technologies in the school to date:
- All classrooms have an Interactive Whiteboard and a Teacher's Laptop with internet access (and access to the network).
- There are 20 pcs (mixture of old and new) with Windows 10 OS and MS Office installed
- A networked digital coloured printer is located in the main building, along with 2 Black & White photocopiers.
- There are 20 iPads and an iPad charging station in the school .
- A number of digital cameras are available in the office.
- A number of students use assistive technology (laptops/ i-Pads) to support their learning.
- The school broadband is comprised of a combination of wired and wireless service through the Schools Broadband Programme.
- We have a school website managed by staff and updated at regular intervals
- The school use "Aladdin" software to record student data and attendance and to contact parents by text or email.
- The office has a computer for school administration

2. The focus of this Digital Learning Plan

We undertook a digital learning evaluation in our school during the period *(Jan /2020)* to *(Feb/2020)*. We evaluated our progress using the following sources of evidence:
- All class teachers report that they are using digital technology daily in their methodologies
- All teachers report that they would like to enable the pupils to have more contact time with digital technologies

2.1 The dimensions and domains from the Digital Learning Framework being selected

- Teaching and Learning- Teachers' collaborative Practice

2.2 The standards and statements from the Digital Learning Framework being selected

Standard	Statement(s)
Teachers value and engage in professional development and professional collaboration	1) Teachers evaluate, demonstrate and reflect with peers on the use of digital technologies to innovate and improve educational practice 2) Teachers engage in professional development and work with colleagues to help them select and align digital technologies with effective teaching strategies to expand learning opportunities for all pupils

2.3. These are a summary of our strengths with regards digital learning

- Staff members with a range of abilities present, have engaged with digital technology from the outset and are motivated to engage in CPD to embed digital technologies across the curriculum
- The Board of Management has been very supportive in providing funding to develop the use of digital technologies though the cost of maintenance and replacement of obsolete technology is challenging
- Principal has attended GDPR training, facilitator organised to visit the school
- Middle management team have engaged with N.C.S.E. and facilitator has visited the school

2.4 This is what we are going to focus on to improve our digital learning practice further

- Teachers to share expertise and discuss progress
- Staff will continue to engage in relevant CPD to facilitate greater use of digital technologies by pupils
- Staff to engage in GDPR CPD to keep up with current standards
- UpdatING our Acceptable Usage Policy and Mobile Phone Policy
- Introduce Seesaw for all pupils
-

3. Our Digital Learning plan

On the next page we have recorded:
- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:
- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

Digital Learning Action Plan

DOMAIN: Teacher's Collective/Collaborative Practice
STANDARD(S): Teachers value and engage in professional development and professional collaboration
STATEMENT(S): Teachers evaluate, demonstrate and reflect with peers on the use of digital technologies to innovate and improve educational practice
TARGETS: (What do we want to achieve?) All teachers make effective use of digital technology in teaching and learning on a daily basis

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)	EVALUATION
1. Principal / secretary to attend GDPR training 2. All staff are to receive CPD in GDPR and Aladdin 3. GDPR and AUP policies are to be updated 4. Teachers are to use Aladdin for documenting important information and for school reports	● Year 1 ● Year 1, 2 and 3 ● Year 1 ● Year 1, 2 and 3	● Principal / secretary ● Professional Speakers ● In-house speakers ● Training from CPSMA website at each staff meeting ● Principal and Senior Management ● All Teachers and Principal	● Staff will be familiar with GDPR rules and more confident in making effective use of Aladdin/ 3 yr plan ● Policies will be relevant and available to keep all staff informed of important procedures ● Important records and school reports are stored securely in digital format and	● Laptops ● Internet Access ● Computers ● Interactive Whiteboards ● iPads ● Online Tools ● Suitable Apps ● Support from professional partners such as NCSE	Completed

5. School will choose and trial central cloud-based storage for e-portfolios and resources	● Year 2	● Principal, Senior Management and JCT teacher Siobhan Gillen	available to all teachers involved ● JCT students will trial using the cloud to store their e-portfolios	
6. Teachers/SNAs to collaborate, trial and review Educational Apps for the iPad with a view to establishing a categorised list of useful digital learning tools	● Year 3	● All teachers and SNAs	● Teachers will have a tried and tested bank of Apps at their disposal to use during their iPad slot	

- **Staff are already engaging on a three year plan for the productive use of Aladdin:**
- **Year 1; all notes and incident reports will be documented for each child on Aladdin by the class teacher, principal will send notes on Aladdin, and attach policies and agendas.**
- **Year 2: all teachers will write their end of year reports on Aladdin, using the template for both senior and junior schools, training will be provided for this at a Croke park hour in early March and again in April if needed.**
- **Year 3: all teachers will complete their C.M.s on Aladdin, template for both schools will be decided upon during croke park hours in April of the previous year. Assistance will be given individually during and after school should the need arise.**