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Dear Parents/Guardians,

Welcome back for the new school year. A very special welcome to our 9 new students. We are all looking forward to working with you to make this an enjoyable and productive year for your child. Here are some reminders about procedures and school rules for the coming year.

School Uniform

Uniforms must be worn every day. On sports days students will bring their P.E. gear and change into it in school before going to sports. Afterwards they will change back into their uniform.

P.E/Sports

Football and girls sports are held every Friday, starting on Friday 14th September. Athletics for seniors will begin on Wednesday 12th September.

Swimming for junior classes will begin in Kells Swimming Pool on Friday 14th September for 6 weeks.

Absences from school

Commencing 1st September, we are now required by the DES to record all absences electronically using a data base called Aladdin. The teacher will record whether your child is present, absent, or late. We are required by law to keep this information and make attendance reports to TUSLA three times a year.

It is very important that you inform the school of your child's absence and the reason for it. You can do this by writing a note to the teacher, phoning the office, or emailing the school.

Homework

Pupils get homework from Monday to Thursday nights. If you have any issue regarding homework please do not hesitate to contact your child's teacher.

Healthy Eating

Like all schools we have a healthy eating policy. We encourage children to bring a sandwich/roll, fruit and a drink each day.

Sweets, chocolate, crisps, popcorn and fizzy drinks are not allowed. If your child has any of the above in their lunch box, they will be removed. We appreciate your understanding and cooperation on this matter. Milk is available in the school.

Code of Behaviour

Please ensure that you have read our code of behavior and discussed it with your child. Bulling of any kind is not tolerated in our school, staff are vigilant to ensure that it does not happen. This is a reporting school and all students are encouraged to report to a member of staff if they feel that they or someone else is being bullied. The matter will then be investigated by the class teacher. Parents/Guardians with any concerns should contact the school.

Mobile phones and other Electronic Devices

Mobile phones and other electronic devices are not allowed. They will be confiscated immediately and not returned until a parent/guardian can come to the school to collect them.

Car Parking and collecting children from school

Our school gates are now electronic, and are controlled from the school office. Should you need to collect your child early please press the buzzer on the key pad, and allow time for the gates to open.

Please do not park in the bus bay outside the school in the evening, this is reserved for two of the 20 buses that come to our school each day.

Book Rental

Book rental for the next school year is €75 for one child, and €140 for two children. This can be given to Sarah in the office from 29th August '18. We would greatly appreciate if all money was paid by the end of September '18.

Calendar for Term 1

1. School opens on Wednesday 29th August for all pupils
2. Football begins on Friday 14th September
3. Swimming for junior classes begins on Friday 14th September
4. Athletics for seniors begins on Wednesday 12th September
5. Church gate collection on Sat/Sun - 29th/30th September, St. Mary's Church, Navan.
6. P/T meetings/ IEP meetings will be held on Tuesday 23rd October from 3-5pm.
7. School closed from 29th October – 2nd November
8. School reopens on Monday 3rd November
9. School closes on Friday 21st December for Christmas Holidays
10. School reopens on Monday 7th January 2019.

Kind regards,

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Jean Cunningham Principal

